## Trespass Notice

Warning Under The Trespass Act 1980 Sections 4(1) or 4(2) and Section 4(4)

To:
[Name of person being warned]

## [Address of person being warned]

In accordance with the above Act and Section you are hereby warned to stay off the place known as:

## [Address of location which Person is banned from]

It is an offence punishable by a fine not exceeding \$1,000.00 or imprisonment not exceeding 3 months to enter the above address within 2 years from the date you receive this warning.
The occupier of the above address is:

## [Full name of Occupier]

This warning is given by the occupier/person* authorised by the occupier of the above address:
[Signature of Occupier or Person authorised by the Occupier]
[Print Full Name of Occupier or Person authorised by the Occupier]
[Date that this notice takes effect]

* Cross out the words that do not apply.


## Details of service of trespass notice

[Read INSTRUCTIONS below and then complete service details immediately service is effected. If the person served the notice is not the occupier but an agent of the occupier - the full name and address of the person who served the notice is also required.]
THIS NOTICE (photocopy attached) was served:
on
[Name of Person served]
on the day of, 20 at a.m/p.m
at
[Place where service was effected]
by
[Full Name of Person effecting service]
I served the Trespass Notice personally:
on
[Name of Person served]
by *handing it to them / *dropping it at their feet when they refused to accept service of
the notice.
They acknowledged* / did not acknowledge* that they are the person named in the notice.
They are / are not* personally known to me.
I believe their *date of birth is $\qquad$ / *approximate age is $\qquad$ years.

Occupier's full name

Occupier's address and phone number

## More relevant details:

[For example, "Issued because of alleged disorderly behaviours" or "Issued because of alleged theft". Record here the authorisation if the person who served the notice was a person authorised by the occupier and not the occupier, and attach a copy of the authorisation to this form, if applicable.]

## Signed

[Signature of person who served the Trespass Notice]
Date of completion
of this form

Full name and address of Person signing Notice

[^0]
[^0]:    Instructions - Photocopy completed Trespass Notice before serving on the person warned off. Be clear who the occupier is - company, person, partnership etc. Complete this form (DETAILS OF SERVICE OF TRESPASS NOTICE) after service and attach it to the photocopy of the completed TRESPASS NOTICE. Retain for possible court proceedings.

    * Cross out the words that do not apply.

